

BOARD OF COUNTY COMMISSIONERS WARREN COUNTY, OHIO

406 Justice Drive, Lebanon, Ohio 45036 www.co.warren.oh.us commissioners@co.warren.oh.us

Telephone (513) 695-1250 Facsimile (513) 695-2054 TOM GROSSMANN SHANNON JONES DAVID G. YOUNG

BOARD OF COUNTY COMMISSIONERS WARREN COUNTY, OHIO

MINUTES: Regular Session - April 23, 2024

This is a summary of actions and discussions of the meeting. You may view this meeting through our YouTube Channel at https://www.youtube.com/channel/UC1ELh0jGpXd4VV2DTgsuqPA or by contacting our office.

The Board met in regular session pursuant to adjournment of the April 16, 2024, meeting.

David G. Young - present

Shannon Jones - present

Tom Grossmann - present

Krystal Powell, Clerk - present

Minutes of the April 16, 2024, meeting were read and approved.

24-0537	A resolution was adopted hiring Scott Dane as Sewer Collections Worker III within the Water and Sewer Department. Vote: Unanimous
24-0538	A resolution was adopted approving the end of a 365-day probationary period and a pay increase for Jadon Flannery within the Warren County Water and Sewer Department. Vote: Unanimous
24-0539	A resolution was adopted approving the end of 365-day probationary period and a pay increase for Jeremy Turnmire within the Warren County Water and Sewer Department. Vote: Unanimous
24-0540	A resolution was adopted accepting the resignation of Bailey Rinaldo, Fellowship Student, within the Warren County Department of Job and Family Services, Children Services Division, effective April 25, 2024. Vote: Unanimous
24-0541	A resolution was adopted cancelling the regularly scheduled Commissioners' Meeting of Thursday, April 25, 2024. Vote: Unanimous
24-0542	A resolution was adopted approving a Notice of Intent to Award Bid to John R. Jurgensen Company for the 2024 Resurfacing Project. Vote: Unanimous

24-0543	A resolution was adopted approving Notice of Intent to Award Bid to Sunesis Construction Co, for the 2024 Carlisle Area Lift Station Upgrades – Phase 3 Project. Vote: Unanimous
24-0544	A resolution was adopted approving County Motor Vehicle Tax (CVT-387) for the City of Carlisle in the amount of \$248,768.31. Vote: Unanimous
24-0545	A resolution was adopted approving agreement and addendums with various providers relative to home placement and related services on behalf of Warren County Children Services. Vote: Unanimous
24-0546	A resolution was adopted approving agreement and addendums with various providers relative to home placement and related services on behalf of Warren County Children Services. Vote: Unanimous
24-0547	A resolution was adopted authorizing the County Engineer to Execute LPA (Local Public Agency) Federal Local – Let Project Agreement with Ohio Department of Transportation (ODOT) for the Grog Run Road Bridge #147.047 Rehabilitation Project (PID # 120369) Vote: Unanimous
24-0548	A resolution was adopted authorizing the President of the Board to sign a Satisfaction of Mortgage for Carl and Lillian Ferrell. Vote: Unanimous
24-0549	A resolution was adopted entering into an agreement with Flock Group, Inc. to provide critical infrastructure security services, on behalf of the Warren County Sheriff's Office. Vote: Unanimous
24-0550	A resolution was adopted advertising Notice of Disadvantaged Business Enterprise Goal for Federal Fiscal Year 2024, 2025 and 2026 for Warren County Transit. Vote: Unanimous
24-0551	A resolution was adopted declaring various items from Board of Developmental Disabilities, Juvenile Court, and Water & Sewer Department as surplus and authorizing the disposal of said items through internet auction. Vote: Unanimous
24-0552	A resolution was adopted acknowledging payment of bills. Vote: Unanimous
24-0553	A resolution was adopted approving various record plats. Vote: Unanimous
24-0554	A resolution was adopted approving operational transfer of interest earnings from Commissioners Fund #11011112 into Water Funds #5510 & #5583, and Sewer Funds #5580, & #5575. Vote: Unanimous
24-0555	A resolution was adopted approving a supplemental appropriation into the Local Fiscal Recovery (LFR) Enhanced Childcare Assistance Fund 2211. Vote: Unanimous

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24-0556	A resolution was adopted approving a supplemental appropriation into Board of Elections Technology Fund #2217. Vote: Unanimous
24-0557	A resolution was adopted approving a supplemental appropriation into Common Pleas Court Community Corrections Fund #2227. Vote: Unanimous
24-0558	A resolution was adopted approving an appropriation adjustment within Warren County Common Pleas Court Community Based Corrections Fund #2289. Vote: Unanimous
24-0559	A resolution was adopted approving an appropriation adjustment within the Treasurer's Office Fund #11011130. Vote: Unanimous
24-0560	A resolution was adopted approving an appropriation adjustment within Building and Zoning Department Fund #11012300. Vote: Unanimous
24-0561	A resolution was adopted approving requisitions and authorizing County Administrator to sign documents relative thereto. Vote: Unanimous
24-0562	A resolution was adopted entering into a partial assignment and assumption agreement with CFPN Ohio, LLC and C5 Encore 1, relative to the previously authorized Community Reinvestment Area Agreement. Vote: Unanimous
24-0563	A resolution was adopted entering into a partial assignment and assumption agreement with CFPN Ohio, LLC and C5 Encore 3, related to previously authorized Community Reinvestment Area Agreement. Vote: Unanimous
24-0564	A resolution was adopted donating 0.826 of an acre from a 6.000-acre parcel located at 5234 State Route 63, Lebanon, OH 45036, located in Turtlecreek Township and owned by the Board of County Commissioners to the Warren County Transportation Improvement District ("TID") for the Purpose of constructing improvements over the 0.826 of an acre for the State Route 63 Road Widening Project (The "project") and authorize the County Administrator to sign documents relative thereto. Vote: Unanimous
24-0565	A resolution was granting a conditional variance required for the access permit requested by Longmeadow Development LLC in Turtlecreek Township. Vote: Unanimous
24-0566	A resolution was adopted approving rezoning application of Pamela Strong, Karen Marshall, and Keith Jasinski (Case #2024-01) to rezone approximately 8.09 acres from Neighborhood Commercial Business Zone "B1" to Single Family Residential (3-Acred Density) "R1A" in Washington Township. Vote: Unanimous

MINUTES

MINUTES APRIL 23, 2024 PAGE 4

On motion, upon unanimous call of the roll, the Board accepted and approved the consent agenda.

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ADMINISTRATIVE HEARING TO CONSIDER VARIANCE AND APPEAL OF CONDITIONS REQUIRED FOR AN ACCESS PERMIT OF LONGMEADOW DEVELOPMENT LLC IN TURTLECREEK TOWNSHIP

The Board met this 23rd day of April 2024 in the Commissioners' Meeting Room for the administrative hearing to consider the Request for Variance and Appeal of Conditions required for an Access Permit filed by Jeff Hayes on behalf of Longmeadow Development LLC, owner of record for access along Greentree Road (Parcel 0825100004) in Turtlecreek Township.

Commissioner Young opened the hearing and requested Krystal Powell, Clerk of Commissioners, identify for the record the name and address of the owners, the resolution number and date setting the hearing, and how and when the administrative hearing was advertised. Ms. Powell then identified the documents filed in support of the variance request.

Commissioner Young then proceeded to administer the oath to anyone desiring to give testimony during this administrative hearing.

David Mick, Assistant County Engineer, presented the attached PowerPoint comprised of a slide showing sight distance between two high points on Greentree Road and the proposed decision point 175 Lin. Ft. east/opposite of existing Meadow Lane and a slide showing a map of adjacent properties where landowners have vested rights to develop 3,447 parcels.

Mr. Mick testified that the Warren County Engineer's Office supported granting the variance subject to certain conditions including the applicant constructing a full access entrance to the subdivision through the construction period to be converted to right-in/right-out access prior to the County's acceptance of the subdivision road for public maintenance and the applicant constructing frontage improvements including a right-turn lane on Greentree Road and sufficient right-of-way width for the County to replace the right-turn lane when Greentree Road is improved.

John Bayer, Civil Engineer with Bayer Becker, was present to represent the applicant and testified that he is in favor of the proposed conditions of approval.

There were no other persons present to testify in favor of or opposition to the appeal of conditions required for an access permit.

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Upon further discussion, the Board resolved (Resolution #24-0565) approving the appeal and granting variance of conditions required for an access permit of Longmeadow Development LLC in Turtlecreek Township subject to certain conditions.

PUBLIC HEARING

REZONING APPLICATION OF PAMELA STRONG, KAREN MARSHALL, AND KEITH JASINSKI TO REZONE APPROXIMATELY 8.09 ACRES FROM NEIGHBROHOOD COMMERCIAL BUSINESS ZONE "B1" TO SINGLE FAMILY RESIDENTIAL (3-ACRE DENSITY) "RIA" IN WASHINGTON TOWNSHIP

The public hearing to consider the rezoning application of Pamela Strong, Karen Marshall, and Keith Jasinski to rezone approximately 8.09 acres in Washington Township from "B1" Neighborhood Commercial Business to "R1A" Single Family Residential (3-acre density) was convened on this 23rd day of April 2024 in the Commissioners' Meeting Room.

Michelle Tegtmeier, Building and Zoning Director, presented the attached PowerPoint presentation stating the applicant/owner, property size and location, current zoning, future land use designation, and requested rezoning. Ms. Tegtmeier stated the purpose of the rezoning is to allow for a home site for the applicant's daughter. She further stated the current zoning does not allow for a home loan to be approved.

Upon further discussion, on motion, upon unanimous call of the roll, the public hearing was closed, and the Board resolved (Resolution #24-0566) approving the rezoning application of Pamela Strong, Karen Marshall, and Keith Jasinski to rezone approximately 8.09 acres from "B1" Neighborhood Commercial Business to "R1A" Single Family Residential (3-acre density) in Washinton Township.

Barney Wright, Warren County Treasurer, was present along with James Spaeth, Warren County Clerk of Courts, for a meeting of the Investment Advisory Board.

Mr. Wright stated the County is distributing approximately 88 million dollars from 112 million dollars collected during the first half of property taxes. He further stated the 112 million tax dollars collected has earned the County nearly half a million dollars in interest in 40 days from being invested in STAR Ohio.

Upon motion the meeting was adjourned.

David G. Young, President

Tom Grossmann

Shannon Jones

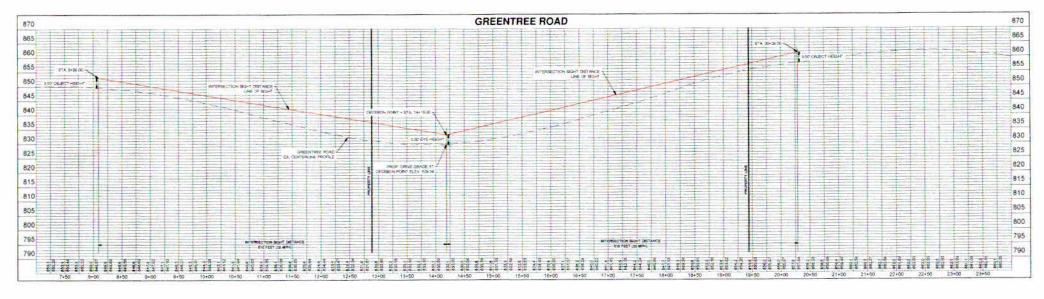
I hereby certify that the foregoing is a true and correct copy of the minutes of the meeting of the Board of County Commissioners held on April 23, 2024, in compliance with Section 121.22 O.R.C.

Krystal Powell, Clerk

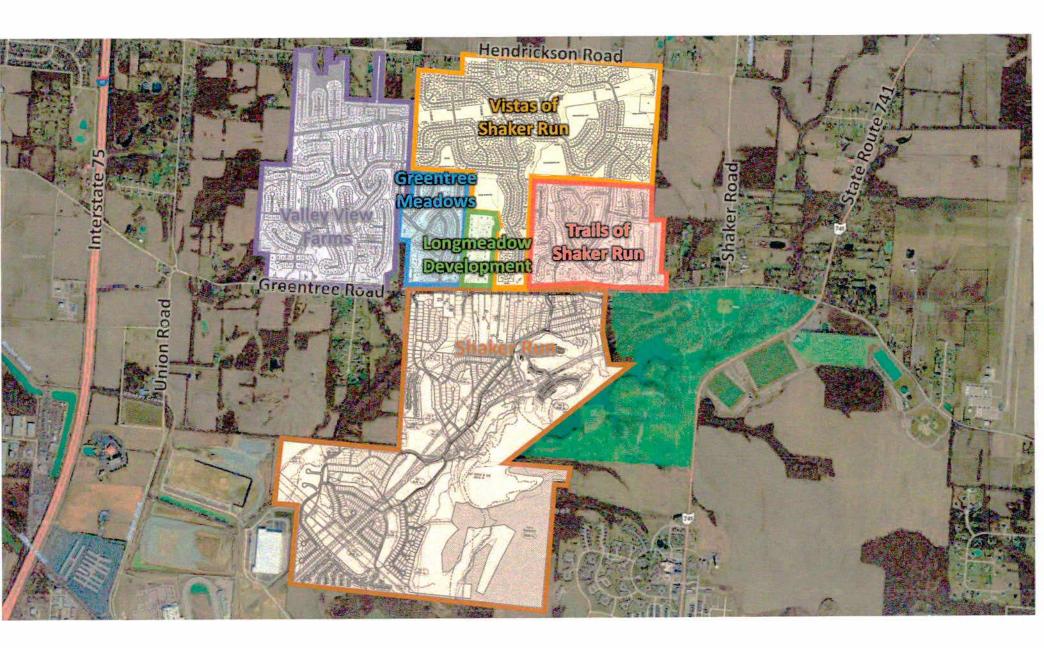
Board of County Commissioners

Warren County, Ohio











Warren County Engineer's Office 210 West Main Street Lebanon, Ohio 45036

April 19, 2024

Memo:

To: Board of Warren County Commissioners

From: Neil F. Tunison, P.E., P.S. Warren County Engineer by David Mick, P.E., Assistant Warren County Engineer

Re: April 23, 2024 Longmeadow Subdivision Developer Variance Request to the Warren County Access Management Regulations

For the Board's Consideration:

- 1) The Developer and the County Engineer's Office have agreed upon an access plan for this proposed 25 +/- lot development.
- 2) The Applicant's property is located between two high points in Greentree Road with the proposed access point for the development being situated at the low point. There is only one location along the development frontage that has adequate sight distance, and that location is 175-Lin. Ft. east/opposite of existing Meadow View Lane (significantly less than the 750-Lin. Ft. spacing required in the Warren County Access Management Regulations).
- 3) Notably, along Greentree Road between Union Road and SR 741, adjacent landowners have vested rights to develop 3447 parcels, of which approximately 1100 have been platted. Lots still to be platted would be expected to generate 23,000 vehicle trips/day on the existing roadway network, Union Village another 35,000 trips/day, the City of Lebanon development along SR 63 west of Markey Road perhaps 10,000 15,000 trips/day. This and other developments that are bound to occur over time suggest a future need for additional lanes on Greentree Road, SR 63 (east of SR 741), others.
- 4) Future improvements to Greentree Road along the Applicant's frontage would include either: i) a left turn lane for the existing Meadow View Lane (the Applicant's entrance would be offset in the overlapping direction for left turns so that left turns could not be safely accommodated at 55-mph into the Applicant's development), or ii) a pair of roundabouts might be constructed on Greentree Road at the both Shaker Run Subdivision entrances which are located each side of the Applicant's development frontage. With this roundabout scenario, both existing Meadow View Lane and the Applicant's entrance would become right-in/right-out connections. So for both scenarios i) and ii), the Applicant's entry would need to be right-in/right-out.
- 5) The County Engineer and Developer agree that the Applicant's entrance, located approximately 175-Lin. Ft. opposite/east of Meadow View Lane, will be full access through the construction period and converted to right-in/right-out access prior to the county acceptance of the subdivision road for public maintenance. Frontage improvements will include a right-turn lane on Greentree Road and sufficient right-of-way width for Warren County to replace the right-turn lane when Greentree Road is improved.



105 Markey Road, Lebanon, Ohio 45036

Main Ph: (513) 695-3301 CIN. (513) 925-3301

Access Permit #

Fax (513)-695-3323 DAY. (937) 425-3301

ACCESS PERMIT

(PLEASE PRINT)

(attach application)

Effective Date: Permit Requ	est Denied 03/07/202	<u>24</u>
The permit under the conditi superceding the application)		lication or stated below (with the condition stated below
	☐ Granted	X Denied
determined) located in Turtl lot Greentree Meadows Sub locate their subdivision entr lots). If approved, the Coun	lecreek Township with bdivision that is just a rance connection opports onty Engineer's Office a	subdivision development (final total number of lots to the frontage along Greentree Road adjacent-east to the 1st recently started construction. The Applicant proposes posite and 175-Lin. Ft. (+/-) east of Meadow View Lane (starting and the first this Applicant's development will connother future development located to the north and east
Greentree Road is classified Legal Speed Limit = 55 mph.		unty Thoroughfare Plan as a Major Collector Distribut
February 15, 2024 and rece from existing Meadow View of pavement to nearest edge	ived February 22, 20 Lane is between 150 ge of pavement, bein	Driveway Culvert Permit Application signed and data 224: 1) Applicant's proposed subdivision entrance space 2- Lin. Ft. and 175-Lin. Ft., measured from the nearest eding less than the 750-Lin. Ft. spacing required for a Mate Warren County Access Management Regulations.
WARREN COUNTY ENGINEER NEIL F. TUNISON, P.E., P.S., C		
By: New 7 June County Engineer	sen f.E. ?.	3/1/2024 Date
□ Entered into GIS _	initi	ialsdat

WARREN COUNTY ENGINEER'S OFFICE

105 Markey Road, Lebanon, Ohio 45036

Phone: (513) 695-3301

Fax (513)-695-3323

ACCESS / DRIVEWAY CULVERT PERMIT APPLICATION

The property owner shall construct and maintain driveway culverts and approaches pursuant to Ohio Revised Code Sections 5543.16 and 5571.16

Re	quest is for (Check o	ne): 🧿	Residential O	Non-Residential	0 (Commercial	
Re	questing (Check all	hat apply	·):				
V	Permanent Access Change in Access		Temporary Acce	ss Imp		ent to Existing Access	
H	-					parcel(s) and residual parcel.)	
Ц				le (A) Owner and (B)	Agent (if applicable), then go to page 3.	
227. 3	Owner (Applicant)					and the second second	
	ne: LONGMEAD					Phone #	-
Ma	iling Address, City_1	768 HAPP	Y VALLEY DR, FAIR	RFIELD			
Sta	te, Zip OHIO 45014		E	E-Mail			
(B)	Agent for the Appli	cant (if ap	oplicable):				
Na	me: JEFF HAYES					Phone # 513-846-9311	
Ma	iling Address, City 1	68 HAPPY	Y VALLEY DR, FAIF	RFIELD		11000011114	
Sta	te, Zip OHIO 45014		F	-Mail_jhayesproperti	es@yah	oo.com	
1) 2)	Address or Parcel II Are you aware of pr If yes please explain	ior request	for an access permi	t or preliminary acc	ess appi	roval for this parcel? X N	_Y
3)	What roadway are y	ou request	ing access from? Gre	eentree Road			
4)	Number of lots creat	ed? 25		Number of reque	sted acc	ess points? 1	
5)	How many feet is th	e proposed	faccess from the nea	arest roadway or dri	veway?		
	Access #1:175	Ft. (cire	cle: N S E W) from	East of Meadow View	Lane		
	Access #2:	_ Ft. (cire	cle: N S E W) from				
	Access #3:	_ Ft. (cire	cle: N S E W) from				
6)	Does the property or	vner own	or have any interests	in any adjacent pro	perty?	X_NY	
	If yes, please describ	oe:					
7)	Are there existing ac	cess easer	ments bordering or w	ithin the property?	X N	VY	
8)	If you are requesting condominium, lando				single f	amily, apartment, townhouse,	
	Туре	Numb	er of Units	Туре		Number of Units]
	Detached Single Family		25				1

 If you are requesting commercial or industrial access please indicate the types and number of businesses and provide the floor area square footage of each.

Busine	ss Square footage	Electric Committee Committ	

10) Provide the following vehicle count estimates for vehicles that will use the access. Leaving the property then returning is two counts. Indicate if your counts are: x peak hour volumes or average daily volumes.

Notes: (1) A Traffic Impact Study (TIS) may be required for developments generating more than 10 peak hour trips and/or 100 average daily trips, (2) Vehicle count estimates are to be based on the Institute of Transportation Engineers (ITE) Trip Generation manual when applicable.)

# Of passenger cars and light trucks	# Of heavy trucks	Total count of all vehicles	
24	0	24	

- 11) Within seven business days of the receipt of this application the County Engineer may determine that the applicant will be required to provide some or all of the following:
 - a) Property map indicating other access, bordering roads and nearby drives.

d) Traffic Impact Study.

b) Proposed access design.

e) Sight Distance Study.

c) Traffic control plan.

f) Other information as required by the County Engineer

If this access permit is granted, the applicant agrees to the following conditions (not applicable for preliminary access approval requests):

- i. Traffic shall be maintained at all times, unless permission is granted by the County Engineer to close the road.
- ii. Disturbance to all pavement and shoulders/berms will be kept to minimum. Tracked equipment will not be permitted on the roadway. When any pavement or shoulders/berms is damaged either by construction, construction equipment or by excessive weight, Permitee shall make complete restoration as directed by the County Engineer.
- iii. Lights, signs, harricades, and if necessary steel plates, flagmen or watchmen will be placed on the project site for protection of traffic at all times, day and night. The Permitee shall fully comply with the maintenance of traffic recommendations and as directed by the County Engineer's Office.
- iv. Permitee shall assume the responsibility for and will hold the County harmless from any and all claims for personal injuries and/or property damages, and shall defend any action that might be brought due to the applicants' activities on this project and/or under this permit.

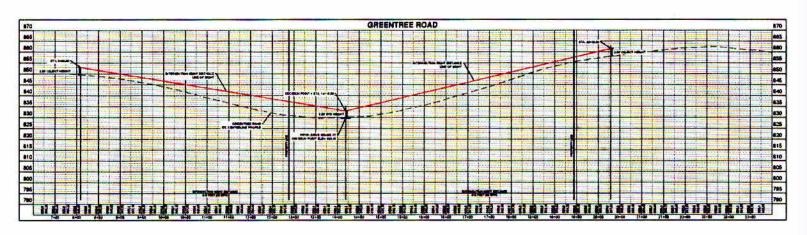
If an access permit is issued to you it will state the terms and conditions for its use. The permit status may be reevaluated for any changes in the use of the permitted access not consistent with the terms and conditions listed on the permit.

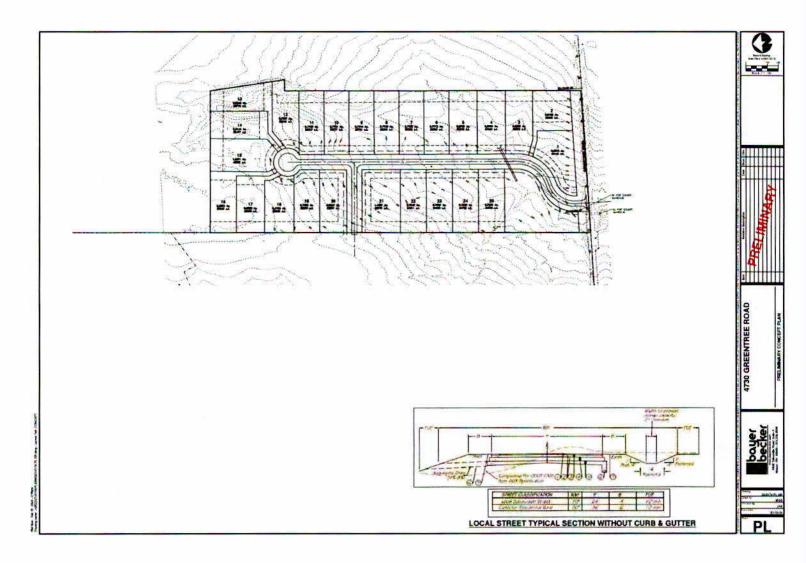
The applicant declares that all information provided on this form and the submitted attachments, which are made part of the application, are accurate and complete to the best of their knowledge.

Applicant signature:	Date:
M. Henry	2-15-24

Note: Addresses will not be issued until Deed recorded and Parcel ID (sidwell) assigned. (Revised 07152019)







PP EXHIBIT #1 CASE #	2024-01	
APPLICANT/OWNER/AGENT	Strong/ Marshall/ Jasinski	
TOWNSHIP	Washington	
PROPERTY LOCATION	ADDRESS	10801 Route 22/3 Clarksville, Ohio 45113
	PIN	14-05-151-008
PROPERTY SIZE Frontage	8.009 Acres 895.90 Feet	
CURRENT ZONING DISTRICT	B1 Neighborhood Commercial Businesses Zone	
FUTURE LAND USE MAP (FLUM) DESIGNATION	Parks and Recreational Open Space	
EXISTING LAND USE	Single Family Residential	
ZONING REQUESTED	R1A Single Family Residential (3-acre density)	
ISSUE FOR CONSIDERATION	To rezone the property from a "B1" Neighborhood Commercial Businesses Zone to "R1A" Single Family Residential (3-acre density) for the property to be split for residences for family members.	

Rezoning Process

Regional Planning
Commission
February 22, 2024

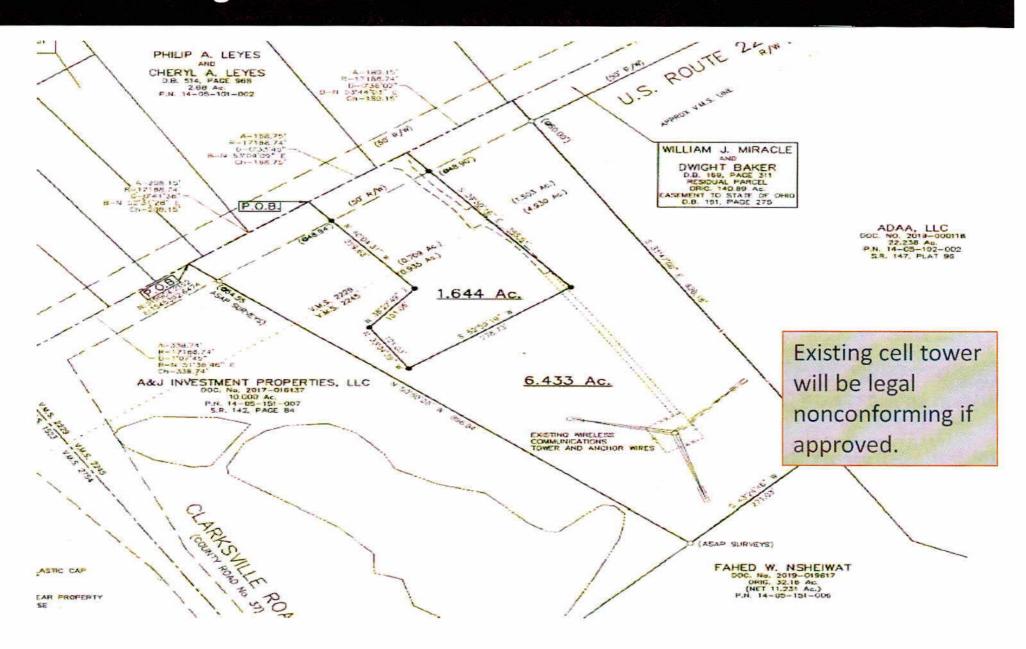
Warren County Rural Zoning Commission

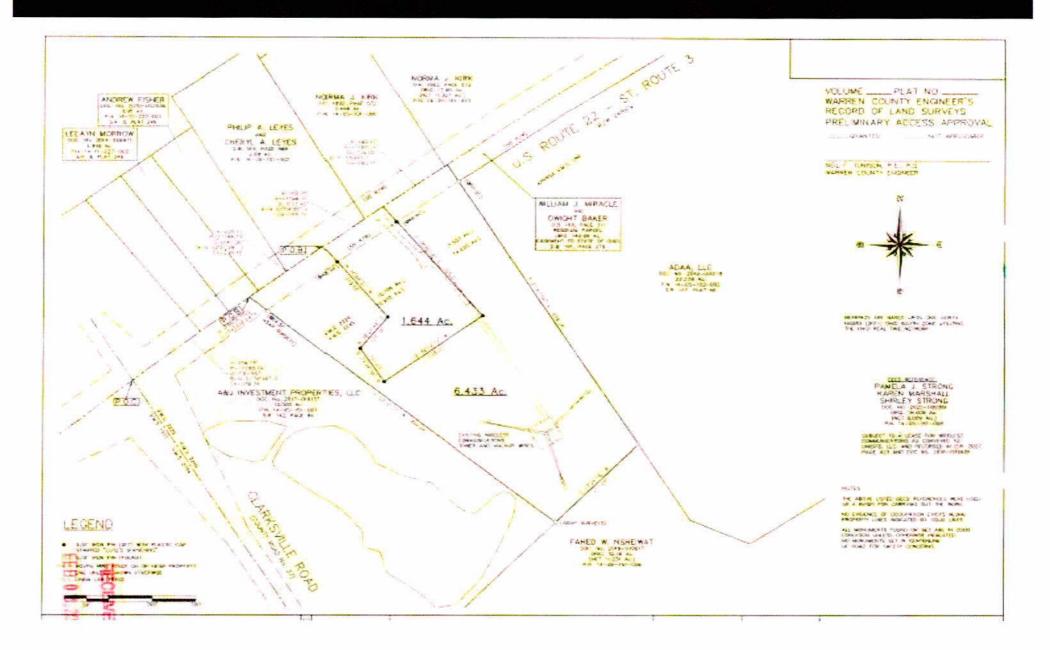
March 5, 2024

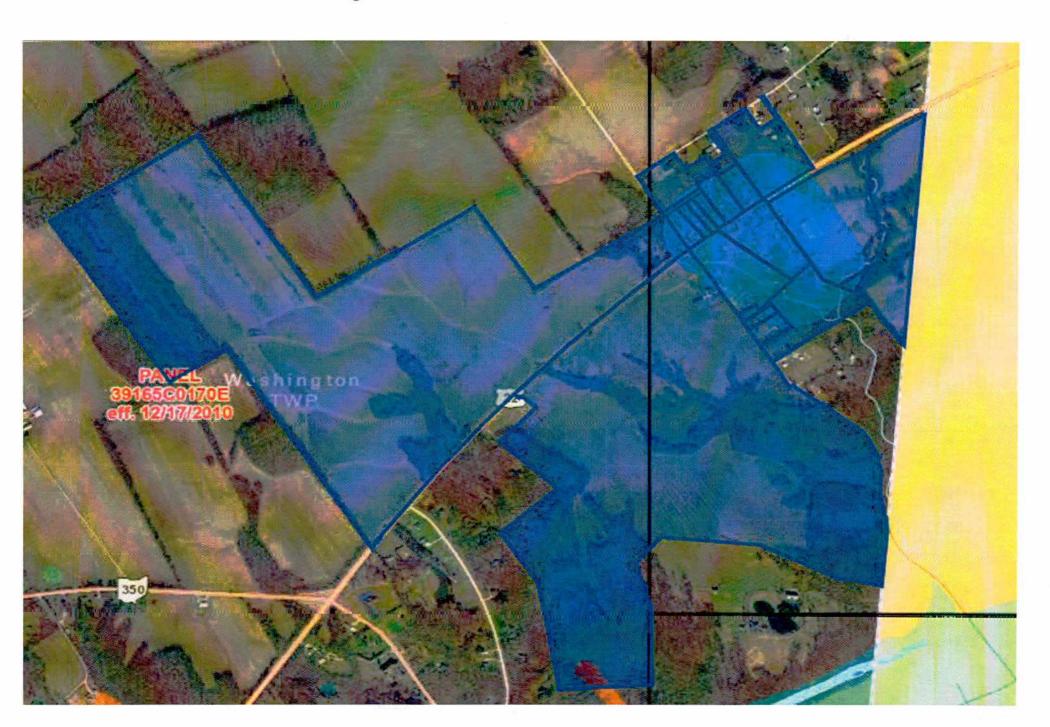
Board of County Commissioners April 23, 2024

Enlarged Site Plan

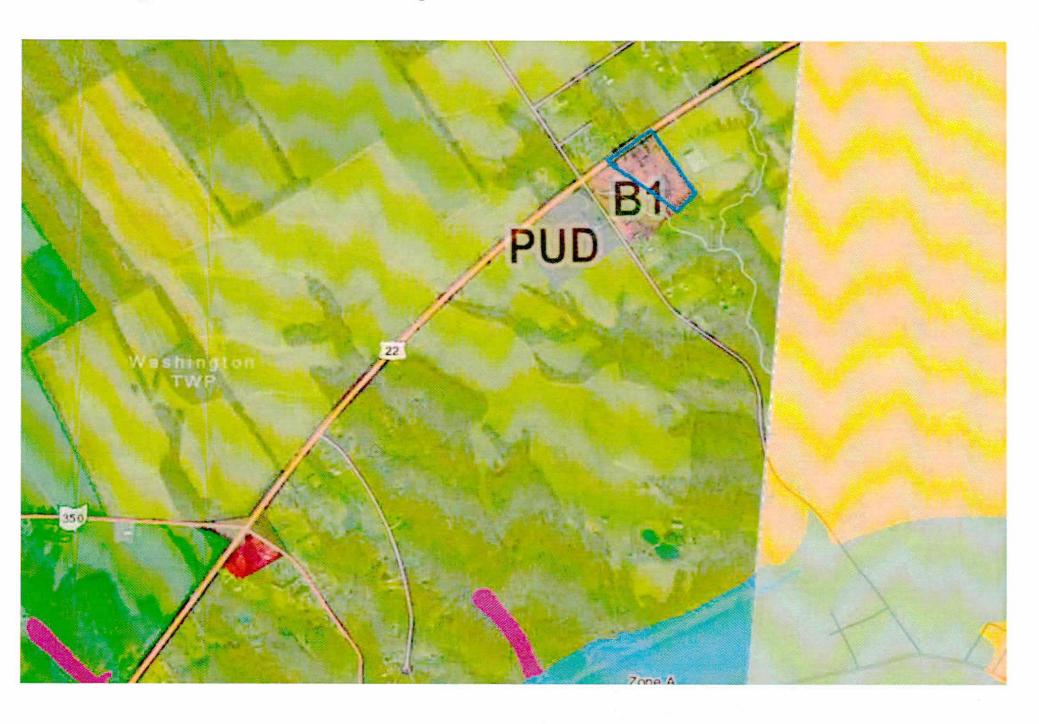
2024-01



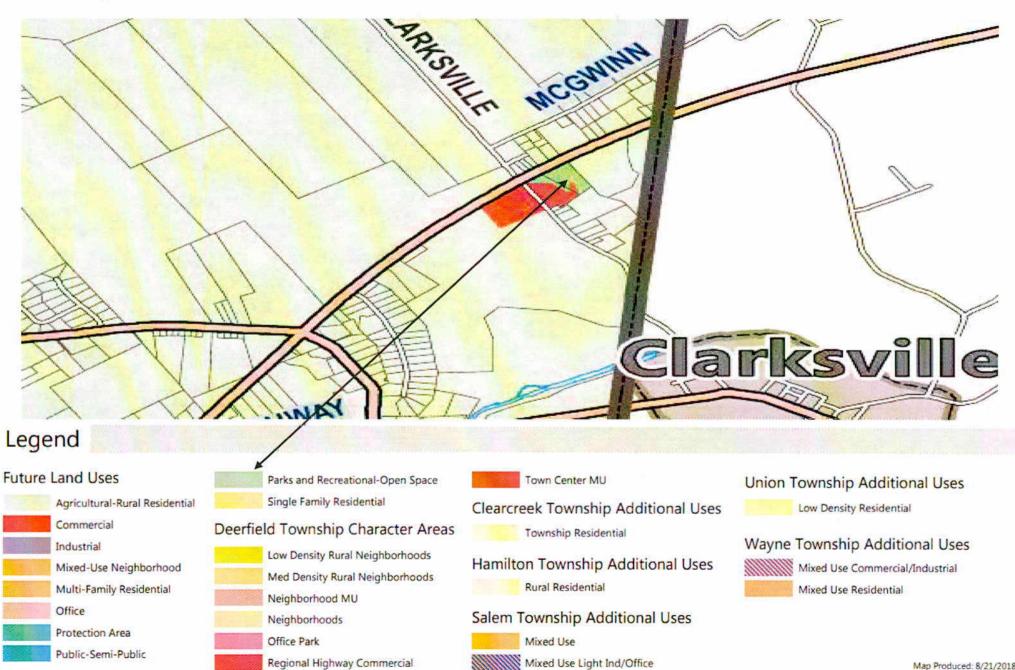








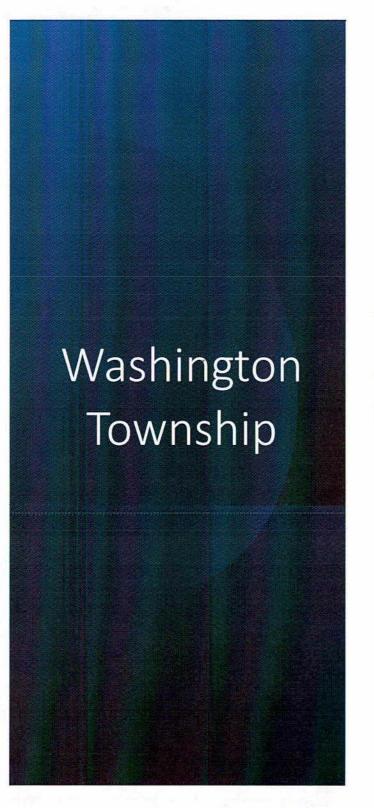
FLUM



RPC Executive Committee Vote

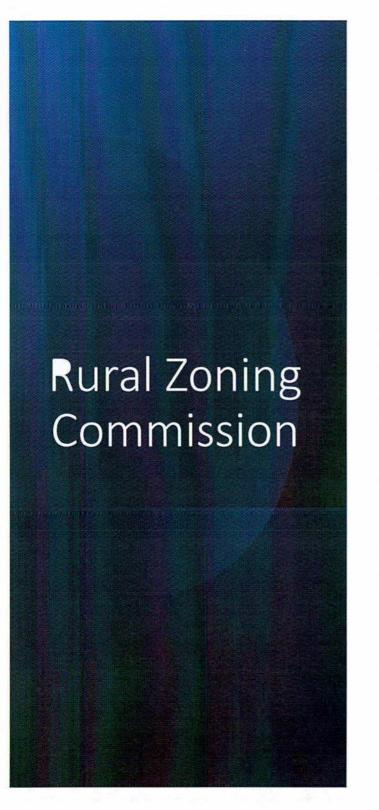
This letter is in regard to the proposed rezoning for Pamela Strong, Karen Marshall, and Keith Jasinski property (Parcel Number 14-05-151-008), from "B-1 (Neighborhood Community Commercial)" to "RU (Rural Residential)", in Washington Township.

At its meeting on February 22, 2024, the Warren County Regional Planning Commission Executive Committee voted to recommend denial of the rezoning request due to the RU zoning district not allowing the intent of future subdivision. However, if the application is amended to R1A, instead of RU, the Executive Committee recommends approval to the Warren County Rural Zoning Commission with a vote of 13 aye, 0 nay, 2 abstain.



The Trustees have no problem with this rezoning.

Thanks, Sharon



Mr. Jaeger made a motion to recommend <u>approval</u> as submitted to the BOCC, Warren County Commissioners, for the map amendment of parcel #'s 14-05-151-008-0 from B1 (Neighborhood Commercial Businesses Zone) to R1A (Single Family Residential 3-acre density). For clarification, Mr. Jaeger stated he based his decision on item "D" of the Review Criteria.

Mr. Jenkins seconded the motion.

Ginger Haddix Yes

Dan Jenkins Yes

Jeremy Magrum Yes

Rex Jaeger Yes

ANY QUESTIONS

- **1.304.5 Decision-Making Determination Considerations:** The approving authority shall review the proposed Zoning Amendment in the interest of public health and safety, as well as the public convenience, comfort, prosperity, or general welfare, as applicable, by considering the following factors:
- (A) Is the proposed amendment consistent with the purposes and intent of this Zoning Code?
- (B) Does the proposed amendment deviate from the suggestions of the Warren County Comprehensive Plan?
- (C) Is the proposed amendment justified because of changed or changing conditions of the surrounding area since the time the current zoning designation for the property was established, and has assumptions on, capital investments, road locations, population trends, land committed to development, density, use, or other elements changed to justify the amendment?
- (D) Is the proposed zoning compatible with the present zoning, nearby uses, and the character of the surrounding area?
- (E) Is the site suitable for the uses to which it has been restricted, or does the current zoning deprive the site of all economically viable uses?
- (F) How long has the property remained vacant as zoned and is it zoned different from an adjacent properties?
- (G) Are there available sites elsewhere in the County that are already zoned for the proposed use?
- (H) Are public central sanitary sewer, stormwater facilities, roads and other public facilities available and do they have adequate capacity to serve allowable uses?
- (I) Will approval of this amendment result in existing land uses, parcels, or structures becoming nonconforming or somehow result in conflict with any provision, restriction, or requirement of this code?