



**BOARD OF COUNTY COMMISSIONERS
WARREN COUNTY, OHIO**

406 Justice Drive, Lebanon, Ohio 45036

www.co.warren.oh.us

commissioners@co.warren.oh.us

Telephone (513) 695-1250

Facsimile (513) 695-2054

***TOM GROSSMANN
SHANNON JONES
DAVID G. YOUNG***

**BOARD OF COUNTY COMMISSIONERS
WARREN COUNTY, OHIO**

MINUTES: Regular Session – August 31, 2021

The Board met in regular session pursuant to adjournment of the August 24, 2021 meeting.

David G. Young – present

Shannon Jones – present

Tom Grossmann – present

Tina Osborne, Clerk – present

Minutes of the August 17, 2021, meeting were read and approved.

- 21-1167 A resolution was adopted to approve pay increase for Michael Gladwell, Building and Electrical Inspector III within the Building and Zoning Department. Vote: Unanimous
- 21-1168 A resolution was adopted to hire Rebecca Geiger as a temporary part-time Building and Electrical Inspector I within the Warren County Building and Zoning Department. Vote: Unanimous
- 21-1169 A resolution was adopted to approve pay increase for James Ryan, MIS Specialist II within the Warren County Department of Job and Family Services, Human Services Division. Vote: Unanimous
- 21-1170 A resolution was adopted to designate Family and Medical Leave of Absence to Jodi Campbell, within the Department of Job and Family Services, Human Services Division. Vote: Unanimous
- 21-1171 A resolution was adopted to designate Family and Medical Leave of Absence to Ruby Stilgenbauer, within the Department of Job and Family Services, Human Services Division. Vote: Unanimous
- 21-1172 A resolution was adopted to designate Family and Medical Leave of Absence to Sommer Green within OhioMeansJobs Warren County. Vote: Unanimous

- 21-1173 A resolution was adopted to accept resignation of Jamie Dick, Eligibility Referral Specialist I, within the Warren County Department of Job and Family Services, Human Services Division, effective August 23, 2021. Vote: Unanimous
- 21-1174 A resolution was adopted to authorize the posting of the “Eligibility Referral Specialist I” position, within the Department of Job and Family Services, Human Services Division, in accordance with Warren County Personnel Policy Manual, section 2.02 (A). Vote: Unanimous
- 21-1175 A resolution was adopted to approve promotion of Charles Walker to the position of Sewer Collections Worker III within the Water and Sewer Department. Vote: Unanimous
- 21-1176 A resolution was adopted to authorize the County Prosecutor to close the acquisition of 6.5000 acres for the use and benefit of the Water and Sewer Department and authorize the County Administrator to execute all closing documents on behalf of the Board prepared by the County Prosecutor. Vote: Unanimous
- 21-1177 A resolution was adopted to authorize County Administrator to execute Change Order #1 with VSWC Architects relative o the Warren County Court Expansion Project. Vote: Unanimous
- 21-1178 A resolution was adopted to advertise for the Request for Qualifications for Construction Manager at Risk Services for the Foster Lift Station and Gravity Sewer Improvements Project. Vote: Unanimous
- 21-1179 A resolution was adopted to grant an electric easement to Duke Energy Ohio Inc., for the Richard A. Renneker Water Treatment Plant Expansion Primary Power Feed. Vote: Unanimous
- 21-1180 A resolution was adopted to certify delinquent water and/ or sewer accounts – Warren County Water and Sewer Department. Vote: Unanimous
- 21-1181 A resolution was adopted to waive water tap fees for the Clearcreek Township Police Station and Roadway Department Vehicular Storage Building. Vote: Unanimous
- 21-1182 A resolution was adopted to approve and enter into an office space reimbursement agreement with OhioMeansJobs Warren County. Vote: Unanimous
- 21-1183 A resolution was adopted to declare various items within the Board of Developmental Disabilities, Child Support, Economic Development, Common Pleas Court, County Court, Drug Task Force, Solid Waste, and Veterans Office and authorize the disposal of said items through internet auction. Vote: Unanimous

- 21-1184 A resolution was adopted to approve and authorize President of the Board to electronically sign the Urban Transit Program 2022 Grant Contract by and between the Ohio Department of Transportation and the Warren County Board of Commissioners. Vote: Unanimous
- 21-1185 A resolution was adopted to approve and authorize the President of the Board to sign a certification related to the Community Development Block Grant (CDBG) Program. Vote: Unanimous
- 21-1186 A resolution was adopted to approve agreement and addendum with SJO Kids, Inc. DBA New Path Child and Family Solutions as a child placement and related service provider for the Warren County Board of County Commissioners on behalf of Warren County Children Services. Vote: Unanimous
- 21-1187 A resolution was adopted to acknowledge payment of bills. Vote: Unanimous
- 21-1188 A resolution was adopted to accept an amended certificate, approve a supplemental appropriation, and approve a cash advance for the Northbound Columbia Road at 22/3 Improvement Project Fund #4438. Vote: Unanimous
- 21-1189 A resolution was adopted to accept an amended certificate and approve supplemental appropriation into Property/Casualty Ins #6637. Vote: Unanimous
- 21-1190 A resolution was adopted to approve supplemental appropriation adjustment into Dog and Kennel Fund #2206. Vote: Unanimous
- 21-1191 A resolution was adopted to approve appropriation adjustment from Commissioners General Fund #11011110 into Juvenile Detention Center Fund #11012600. Vote: Unanimous
- 21-1192 A resolution was adopted to approve appropriation adjustment within Common Pleas Court General Fund #11011220. Vote: Unanimous
- 21-1193 A resolution was adopted to approve appropriation adjustment within Common Pleas Court Services #11011223. Vote: Unanimous
- 21-1194 A resolution was adopted to approve requisitions and authorize County Administrator to sign documents relative thereto. Vote: Unanimous
- 21-1195 A resolution was adopted to adopt Warren County Emergency Operations Plan revised June 2021. Vote: Unanimous
- 21-1196 A resolution was adopted to create rates and charges for the Warren County Storm Water Management District No. 1 in accordance with section 6117 of Ohio Revised Code. Vote: Unanimous

DISCUSSIONS

On motion, upon unanimous call of the roll, the Board accepted and approved the consent agenda.

Melissa Bour, Emergency Services Director, was present along with staff to present the updated Warren County Emergency Operations Plan.

Ms. Bour reviewed the proposed changes as attached.

Upon discussion, the Board resolved (Resolution #21-1195) to adopt Warren County Emergency Operations Plan revised June 2021.

Tiffany Zindel, County Administrator, provided an update on the construction progress of the New Warren County Jail and Sheriff's Office Administration Project and stated the tentative ribbon cutting date of October 8, 2021.

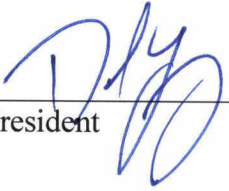
Neil Tunison, County Engineer, was present for a work session to discuss rates and charges for the Warren County Storm Water Management District No. 1.

Mr. Tunison stated his recommendation to maintain the current rate of \$12 per year per improved parcel within Clearcreek, Franklin, Hamilton, Turtlecreek and Union Township. He stated that the funds are utilized for services to satisfy the MS4 Permit issued by the Ohio Environmental Protection Agency pursuant to the National Pollution Discharge Elimination System Phase II Permit.

Commissioner Young confirmed that these funds are not collected to provide any stormwater improvements.

Upon further discussion, the Board resolved (Resolution #21-1196) to create rates and charges for the Warren County Storm Water Management District No. 1 in accordance with section 6117 of Ohio Revised Code.

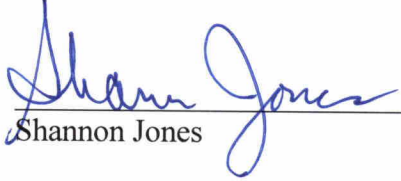
Upon motion the meeting was adjourned.



David G. Young, President

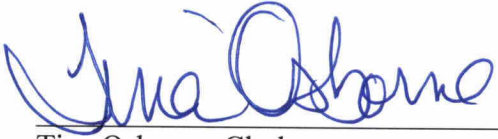


Tom Grossmann



Shannon Jones

I hereby certify that the foregoing is a true and correct copy of the minutes of the meeting of the Board of County Commissioners held on August 31, 2021, in compliance with Section 121.29 O.R.C.



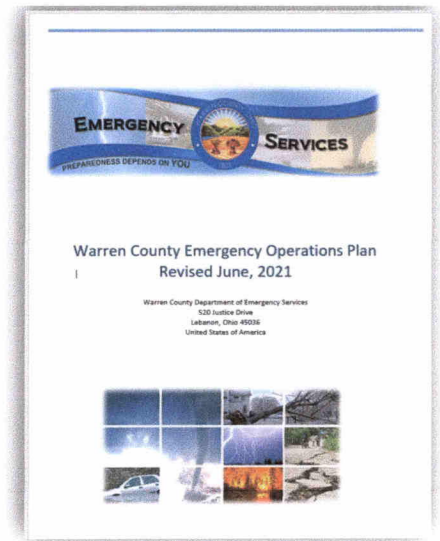
Tina Osborne, Clerk
Board of County Commissioners
Warren County, Ohio

Warren County Emergency Operations Base Plan Quick Facts

- Plan is required by ORC 5502.26
- Is applicable to all political subdivisions in the county
- Is reviewed and updated using FEMA's Comprehensive Planning Guide 101: Developing and Maintaining Emergency Operations Plans and Ohio EMA's Emergency Operations Plan Development and Review Checklist

Base Plan Covers:

- Community Profile (describing who we serve)
- Capabilities for response
- General concept of county-wide emergency operations in a disaster
- Command and Coordination functions between levels of government
- General disaster information collection and dissemination process for county-wide situational awareness
- Basic recovery and mitigation information (specific details are covered in Recovery and Mitigation plans)



What's new in this plan?

1. Introduction of FEMA's Community Lifelines into the plan

- *FEMA identifies Community Lifelines as functions that support the continuous operation of critical services essential to human health and safety.*



3. New graphics and format

- New graphics provide more detail about concepts
- New format (to match the recent County Hazard Mitigation Plan format) to provide consistency in plans

1. County Profile

- Based on updates to the County Hazard Mitigation Plan

2. Declaration Process

- Based on lessons learned from COVID and conversations with Ohio EMA

3. Information Gathering, Analysis, and Sharing

- Updated information to incorporate new information sharing systems used in the state and region

4. Terminology

- To create consistency across the region

Updates

Review & Next Steps

1. Plan was sent to the following for review (and comments / suggestions were incorporated into the plan)

- Law enforcement, fire, schools, hospitals, elected officials throughout the county, county department heads, and other stakeholders with responsibilities listed in the plan.
- The plan was then reviewed by the Prosecutor's Office.
- Final draft of plan was then sent to the Commissioner's Office for review and Promulgation

2. Next Steps

- Promulgation by the County with President of Board of County Commissioners Signature
- Final Plan sent to Ohio EMA
- Final Plan sent electronically to all county stakeholders