



**BOARD OF COUNTY COMMISSIONERS
WARREN COUNTY, OHIO**

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**TOM GROSSMANN
SHANNON JONES
DAVID G. YOUNG**

**BOARD OF COUNTY COMMISSIONERS
WARREN COUNTY, OHIO**

MINUTES: Regular Session – March 7, 2017

The Board met in regular session pursuant to adjournment of the February 28, 2017, meeting.

Tom Grossmann – present

Shannon Jones – present

David G. Young – present

Tina Osborne, Clerk – present

Minutes of the February 28, 2017 meeting were read and approved.

- 17-0326 A resolution was adopted to accept resignation, due to retirement of Elizabeth Hollon, Emergency Communications Operator, within the Warren County Emergency Services Department, effective May 31, 2017. Vote: Unanimous
- 17-0327 A resolution was adopted to amend and rename classification specification for Assistant Sanitary Engineer to Staff Engineer within the Water and Sewer Department. Vote: Unanimous
- 17-0328 A resolution was adopted to authorize the posting of the “Staff Engineer” position, within the Water and Sewer Department, in accordance with Warren County Personnel Policy Manual, Section 2.02(a). Vote: Unanimous
- 17-0329 A resolution was adopted to approve agreements and addendums with various providers relative to home placement and related services on behalf of Warren County Children Services. Vote: Unanimous
- 17-0330 A resolution was adopted to enter into contract with W.G Stang LLC for the Butterworth Road Bridge #156-0.68 Replacement Project. Vote: Unanimous
- 17-0331 A resolution was adopted to accept proposal from Trane US, Inc. and approve terms and conditions on behalf of Facilities Management. Vote: Unanimous

- 17-0332 A resolution was adopted to approve notice of intent to award bid to W E Smith Construction for the Pence-Jones Road Bridge #238-0.14 Rehabilitation Project. Vote: Unanimous
- 17-0333 A resolution was adopted to enter into an Engineering Services Contract with CT Consultants on behalf of the Engineer's Office. Vote: Unanimous
- 17-0334 A resolution was adopted to approve amendment to agreement with Rumpke of Ohio, Inc. for hauling and disposal of sludge at the Lower Little Miami Wastewater Treatment Plant. Vote: Unanimous
- 17-0335 A resolution was adopted to enter into service agreement with Hobart Service for various jail kitchen equipment on behalf of Facilities Management. Vote: Unanimous
- 17-0336 A resolution was adopted to enter into an exclusive and permanent highway easement with Wayne J. Livingston for the Old 122 and Township Line Road Roundabout Project. Vote: Unanimous
- 17-0337 A resolution was adopted to enter into a temporary construction easement with Dwight W. and Roberta S. Knisley for the Old 122 and Township Line Road Roundabout Project. Vote: Unanimous
- 17-0338 A resolution was adopted to enter into a temporary and work agreement with Debbie Kagrise for the Cold Springs Road Culvert Replacement Project. Vote: Unanimous
- 17-0339 A resolution was adopted to approve replacement of Bridge WA 82-0.44 Under Force Account. Vote: Unanimous
- 17-0340 A resolution was adopted to approve and authorize the President and/or the Vice President of this Board to sign the FY17 Ohio Transit Preservation Partnership Program Grant Contract by and between the Ohio Department of Transportation and the Warren County Board of Commissioners. Vote: Unanimous
- 17-0341 A resolution was adopted to set public hearing to consider text amendments to the Warren County Rural Zoning Code to amend Sections 1.206.1 (A); 1.303.2; 1.303.3 (B) (9) & (C)(2); 1.303.5 (B) & (D); 1.305.4 (A) & (B) (4); 1.306.6; 1.307.7; 1.310.4 (C) & (D); 2.102-1 & 3.102.2 (C); 3.109 (D); 3.205.11 (15) (B) (3) (j). Vote: Unanimous
- 17-0342 A resolution was adopted to set public hearing to consider Variance and Appeal of Conditions Required for an Access permit filed by Stephen Hunt, Attorney for Ronald and Jenny Sanzone, for Parcel 1715100035 located on Foster Maineville Road in Hamilton Township, Warren County, Ohio. Vote: Unanimous

- 17-0343 A resolution was adopted to approve Amendment #2 to the action plan for FY2013 and FY2016 Community Development Block Grant Urban Entitlement Program and authorize publication of a notice of public review. Vote: Unanimous
- 17-0344 A resolution was adopted to approve various refunds. Vote: Unanimous
- 17-0345 A resolution was adopted to acknowledge receipt of February 2017 Financial Statement. Vote: Unanimous
- 17-0346 A resolution was adopted to acknowledge payment of bills. Vote: Unanimous
- 17-0347 A resolution was adopted to affirm "Then and Now" requests pursuant to Ohio Revised Code 5705.41(D) (1). Vote: Unanimous
- 17-0348 A resolution was adopted to approve the following record plats. Vote: Unanimous
- 17-0349 A resolution was adopted to approve appropriation decreases within various funds. Vote: Unanimous
- 17-0350 A resolution was adopted to approve a cash advance from the County Motor Vehicle Fund #202 into the Zoar Road Improvement Project Fund #436. Vote: Unanimous
- 17-0351 A resolution was adopted to approve an operational transfer from Commissioners Fund #101 into Human Services Fund #203. Vote: Unanimous
- 17-0352 A resolution was adopted to approve supplemental appropriation into Community Based Corrections Fund #289. Vote: Unanimous
- 17-0353 A resolution was adopted to approve supplemental appropriations into Common Pleas Court Grant Pilot Program Fund #289. Vote: Unanimous
- 17-0354 A resolution was adopted to approve supplemental appropriation into Juvenile Detention Addition and Renovation Fund #496. Vote: Unanimous
- 17-0355 A resolution was adopted to approve appropriation adjustment from Commissioners General Fund #101-1110 into Facilities Management Fund #101-1600. Vote: Unanimous
- 17-0356 A resolution was adopted to approve appropriation adjustment from Commissioners General Fund #101-1110 into Common Pleas Adult Probation Fund #101-1223. Vote: Unanimous

- 17-0357 A resolution was adopted to approve appropriation adjustments from Commissioners General Fund #101-1110 into Clerk of Court of Common Pleas Fund #101-1260. Vote: Unanimous
- 17-0358 A resolution was adopted to approve an appropriation adjustment within Prosecutor Fund #101-1150. Vote: Unanimous
- 17-0359 A resolution was adopted to approve appropriation adjustments within Developmental Disabilities Fund #205. Vote: Unanimous
- 17-0360 A resolution was adopted to authorize payment of bills. Vote: Unanimous
- 17-0361 A resolution was adopted to approve promotion of Shawna Barger to the position of Deputy Director within the Warren County Job and Family Services, Children Services Division. Vote: Unanimous
- 17-0362 A resolution was adopted to authorize the posting of the "Alternative Response Supervisor" position, within the Department of Job and Family Services, Children Services Division, in accordance with the Warren County Personnel Policy Manual, Section 2.02(a). Vote: Unanimous
- 17-0363 A resolution was adopted to approve notice of intent to enter into agreement with McGill, Smith Punscheon, Inc. for architectural services related to the new event center at the Warren County Fairgrounds. Vote: Unanimous
- 17-0364 A resolution was adopted to cancel regularly scheduled Commissioners' Meeting of Thursday, March 9, 2017. Vote: Unanimous

DISCUSSIONS

On motion, upon unanimous call of the roll, the Board accepted and approved the consent agenda.

On motion, bids were closed at 9:15 a.m. this 7th day of March and the following bids were received, opened and read aloud for the State Route 73 Waterline Extension Project for the Warren County Water and Sewer Department:

K & M Fire Protection Winchester, Ohio	\$183,400.00
Earth & Pipe Waynesville, Ohio	\$166,750.00
Freeze Underground Goshen, Ohio	\$138,112.00
GM Pipeline West Chester, Ohio	\$143,927.75
Majors Enterprises, Inc Monroe, Ohio	\$196,444.79
Smith Corp., Inc Cincinnati, Ohio	\$222,940.35
Stauffer Site Services Mason, Ohio	\$221,330.00
Unger Construction West Union, Ohio	\$187,310.00

Chris Brausch, Warren County Sanitary Engineer will review bids for a recommendation at a later date.

Rebecca Osborne, Warren County Fair Secretary and Manager, was present to discuss the results from the ranking of the request for qualifications that were received for architectural services related to a new event center at the Warren County Fairgrounds.

Mrs. Osborne stated that the Agricultural Society (Fair Board) has interviewed the top ranked firms and are recommending McGill, Smith, Punschon, Inc. as the recommended firm for the project.

Randy Merrill, McGill, Smith, Punschon, Inc., was present to answer any questions the Board may have relative to the project.

There was discussion relative to how the project will be administered.

Bruce McGary, Assistant Prosecutor, stated that the current proposal calls for the hiring of a "Manager at Risk" who will be responsible for oversight on construction of the project. He then questioned who the contract entity should be relative to the agreement for architectural services. He stated that if the Board desires to have a say in the building design, he recommends being a party to the agreement.

There was discussion relative to the proposed design process.

The Board stated their desire to be part of the initial design process regarding the vision of the building but delegate the day to day administration/oversight to the Warren County Agricultural Society.

There was discussion relative to the funding of the project from a private company rather than taxpayers' dollars due to the negotiations with Miami Valley Gaming.

The Board stated their desire to be the contracting entity for the architectural agreement and upon further discussion, the Board resolved (Resolution #17-0363) to approve a notice of intent to enter into an agreement with McGill, Smith Punschon, Inc. for architectural services related to the new event center at the Warren County Fairgrounds.

Martin Russell, Deputy County Administrator, was present to provide an update on the Warren County Sports Complex relative to the proposed 1% lodgings tax increase, the proposed issuance of debt by the Warren County Port Authority and when the Board desires to begin collection of the additional 1%.

There was discussion relative to the proposed timeline from Otterbein and upon discussion; the Board stated their desire to have a work session with Otterbein relative to the project.

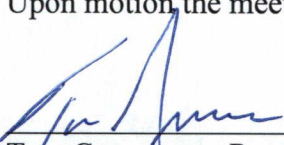
Tiffany Zindel, County Administrator, discussed the desire of Board of Developmental Disabilities (BDD) for the transfer of property and vehicles from the Commission to said Board.

Mrs. Zindel discussed the liability that would be transferred upon approval of their request and stated that the Board would remain responsible for approval of the BDD appropriations.

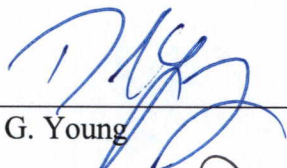
There was additional discussion relative to the desire of the City of Mason to develop a park of the former State of Ohio property where BDD previously proposed to construct a residential facility.

Upon further discussion, the Board stated their agreement to transfer all of the property and vehicles except the Mason property in question.

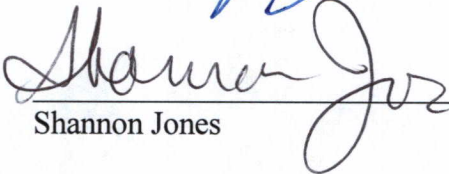
Upon motion, the meeting was adjourned.



Tom Grossmann, President

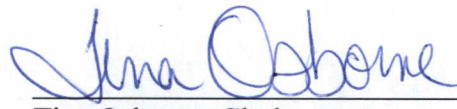


David G. Young



Shannon Jones

I hereby certify that the foregoing is a true and correct copy of the minutes of the meeting of the Board of County Commissioners held on March 7, 2017, in compliance with Section 121.22 O.R.C.



Tina Osborne, Clerk
Board of County Commissioners
Warren County, Ohio