



**BOARD OF COUNTY COMMISSIONERS
WARREN COUNTY, OHIO**

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TOM ARISS

PAT ARNOLD SOUTH

DAVID G. YOUNG

**BOARD OF COUNTY COMMISSIONERS
WARREN COUNTY, OHIO**

MINUTES: Regular Session – September 12, 2013

The Board met in regular session pursuant to adjournment of the September 10, 2013, meeting.

Tom Ariss - present

David G. Young - present

Pat Arnold South - present

Tina Osborne, Clerk - present

Minutes of the September 10, 2013 meeting were read and approved.

- 13-1342 A resolution was adopted to approve end of 180-day Probationary Period and approve a Pay Increase for Mike Jones, Water/Sewer Repair Worker III, within the Water and Sewer Department. Vote: Unanimous
- 13-1343 A resolution was adopted to approve Permanent Employment and Pay Increase for David Helton as Custodial Worker I for the Facilities Management Department. Vote: Unanimous
- 13-1344 A resolution was adopted to approve Permanent Employment and Pay Increase for Rodney Wheelen, Jr. as Custodial Worker I for the Facilities Management Department. Vote: Unanimous
- 13-1345 A resolution was adopted to approve and authorize the President and/or Vice President of this Board to sign a Grant Agreement by and between the Federal Aviation Administration and the Warren County Board of Commissioners relative to the Lebanon-Warren County Airport. Vote: Unanimous
- 13-1346 A resolution was adopted to recommend members to the Local Emergency Planning Committee. Vote: Unanimous

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- 13-1347 A resolution was adopted to declare various items within Auditor's Office, Clerk of Courts, Domestic Relations, Engineer's Office, Facilities Management, Garage, Records Office, Sheriff's Office and Water Department as surplus and authorize the disposal of said items. Vote: Unanimous
- 13-1348 A resolution was adopted to affirm "Then and Now" requests pursuant to Ohio Revised Code 5705.41(D) (1). Vote: Unanimous
- 13-1349 A resolution was adopted to approve various Refunds. Vote: Unanimous
- 13-1350 A resolution was adopted to approve a Sidewalk Bond Release for Grand Communities, Ltd, for completion of improvements in Shaker Run, Section Two situated in Turtlecreek Township. Vote: Unanimous
- 13-1351 A resolution was adopted to approve a Street and Appurtenances Bond Release for Grant Communities, Ltd for completion of improvements in Shaker Run, Section Two situated in Turtlecreek Township. Vote: Unanimous
- 13-1352 A resolution was adopted to approve Golf Club Drive and Shadow Wood Drive in Shaker Run, Section Two for public maintenance by Turtlecreek Township. Vote: Unanimous
- 13-1353 A resolution was adopted to approve the following Record Plats. Vote: Unanimous
- 13-1354 A resolution was adopted to approve Appropriation Decreases within various Funds. Vote: Unanimous
- 13-1355 A resolution was adopted to approve an Operational Transfer from Commissioners Fund #101 into Human Services Fund #203. Vote: Unanimous
- 13-1356 A resolution was adopted to approve Sub-Fund Adjustments for Warren County TASC – Fund #284. Vote: Unanimous
- 13-1357 A resolution was adopted to approve Appropriation Adjustments from Commissioners' General Fund #101-1110 into Recorder's Fund #101-1160. Vote: Unanimous
- 13-1358 A resolution was adopted to approve Appropriation Adjustments within Emergency Services / EMA Fund #264. Vote: Unanimous
- 13-1359 A resolution was adopted to approve Appropriation Adjustment within County Garage Fund #101-1620. Vote: Unanimous
- 13-1360 A resolution was adopted to authorize payment of Bills. Vote: Unanimous

DISCUSSIONS

Judge Kirby, Probate-Juvenile Court, was present along with the Probate and Juvenile Court Department Heads and Michael Shadoan, Facilities Management Director, for a work session to discuss the Probate-Juvenile Court Long Range Plans.

Judge Kirby presented the attached Long Range Plan spreadsheets and stated the need for improvements and updates within the facilities. He then stated the possibility of a 60/40 reimbursable grant opportunity through the Department of Young Services (DYS) for improvements within the Detention Area of the building.


Dave Gully, County Administrator, stated his recommendation to fund the improvements \$100,000 a year until completed.

Mr. Shadoan informed those present that the roof repairs are in line to be completed as well as the window glazing and that the HVAC improvements are in process.

Judge Kirby reviewed the list of needed improvements and upon discussion, the Board requested Mr. Shadoan to work with Tony Miller, Superintendent of Juvenile Detention, on a list of improvements and cost associated with the improvements in order to apply for the grant from DYS.

On motion, upon unanimous call of the roll, the Board accepted and approved the consent agenda.

Upon motion the meeting was adjourned.



Tom Ariss, President

Pat Arnold South



David G. Young

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I hereby certify that the foregoing is a true and correct copy of the minutes of the meeting of the Board of County Commissioners held on September 12, 2013, in compliance with Section 121.22 O.R.C.

A handwritten signature in black ink that reads "Tina Osborne". The signature is written in a cursive style with a large, looped "O" at the end.

Tina Osborne, Clerk
Board of County Commissioners
Warren County, Ohio

Long Range Plans
Probate-Juvenile Court
Year 1

Project	Estimated Cost	Subtotals
Furniture - Mary Haven	69,000.00	
Mattresses - Mary Haven	4,158.00	
Recreation field backstops	4,500.00	
Furniture - Detention	5,000.00	
Metal Detector - Mary Haven	3,300.00	
Fence Screen - Detention	5,000.00	
Gymnasium Paint	5,995.00	
Paint - Mary Haven	34,995.00	
Paint - Detention	19,995.00	
Gymnasium Floor	35,000.00	
Classroom & Cafeteria Floors	11,000.00	
Flooring - Detention	40,000.00	
Greenhouse - sidewalks	5,000.00	
Interior Wall - Mary Haven		242,943.00
Carpet- Probate/Juvenile Ct	30,000.00	
Paint - Probate/Juvenile Ct	16,000.00	46,000.00
Correction Officer 1FT, 1PT - Detention**	65,000.00	
Mental Health Coverage - Detention	10,000.00	
PT Assistant -CASA/Psychologist*	15,000.00	
PT Bailiff	17,000.00	107,000.00
Total		395,943.00
Additional Offices		
Meeting/Conference Rooms		
File Storage		

Annual Budget - additional requests	107,000.00
496 Fund Items	46,000.00
60/40 DYS Purchase Order	242,943.00

* PT staff expense to be shared by CASA Director and Psychologist

** Prison Rape Elimination Act

Pink highlighted items potentially qualify for projects - OH Dept of Youth Services (ODYS) reimburses local government 60% of project expenses.

Blue highlighted items do not meet ODYS criteria, but have been identified as a priority replacement. Additional requests have been identified to effectively and efficiently operate Probate-Juvenile Court.

General fund (101) operating budgets have not increased since 2009; most have remained the same or have seen a reduction.

2009	\$4,737,281.00
2013	\$4,693,976.00

Long Range Plan
 Probate/Juvenile Court
 Year 3

Project	Estimated Cost	Subtotals
Fence Screen- Mary Haven	10,000.00	
Stools for rooms - MH		10,000.00
Ramp for Utility Bldg - Mary Haven		-
Probation Officer - 1FT	55,000.00	
Vehicle - Probation	20,000.00	
JDC- Correction Officer 1FT**	46,000.00	
Transport Vehicle - JDC	25,000.00	
Youth Care Specialists 3FT - Mary Haven**	135,000.00	
Uniforms - Mary Haven	5,000.00	
Vehicle - Mary Haven	20,000.00	
Probate - 1PT Clerk	15,000.00	
Juvenile - 1PT Clerk	15,000.00	
Grant Writer	55,000.00	
Commerical Washer - JDC	6,000.00	
Commerical Dryer - JDC	5,000.00	
Copier - JDC	6,000.00	
Copier - Juvenile Court	6,000.00	
I-Pads for field use - Probation	1,700.00	
Duress Alarms	10,000.00	
Electronic Filing	35,000.00	460,700.00
Total		470,700.00
Parking Lot Expansion		
Classrooms for JDC and Mary Haven		

Annual Budget - additional requests	460,700.00
496 Fund Items	-
60/40 DYS Purchase Order	10,000.00

** Prison Rape Elimination Act

Long Range Plan
Probate/Juvenile Court
Year 5

Project	Estimated Cost
I-Pads for JCS	5,000.00
1FT- Probation	55,000.00
Refrigerator	5,000.00
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	65,000.00
JDC - Additional Pod	