



**BOARD OF COUNTY COMMISSIONERS
WARREN COUNTY, OHIO**

406 Justice Drive, Lebanon, Ohio 45036

www.co.warren.oh.us

commissioners@co.warren.oh.us

**Telephone (513) 695-1250
(513) 261-1250
(513) 925-1250
(937) 425-1250
Facsimile (513) 695-2054**

***TOM ARISS
PAT ARNOLD SOUTH
DAVID G. YOUNG***

**BOARD OF COUNTY COMMISSIONERS
WARREN COUNTY, OHIO**

MINUTES: Regular Session – May 7, 2013

The Board met in regular session pursuant to adjournment of the May 2, 2013, meeting.

Tom Ariss - present

David G. Young - present

Pat Arnold South - present

Tina Osborne, Clerk - present

- 13-0661 A resolution was adopted to approve moving Danny Joseph from Part-Time Building and Electrical Inspector III, to Full-Time Building and Electrical Inspector III within the Building and Zoning Department of Warren County. Vote: Unanimous
- 13-0662 A resolution was adopted to approve Promotion of Brian Holtel to the position of Emergency Communications Supervisor within the Emergency Services Department. Vote: Unanimous
- 13-0663 A resolution was adopted to approve Jessie Werbeach for the Co-op Position within the Warren County Facilities Management Department. Vote: Unanimous
- 13-0664 A resolution was adopted to hire Samantha J. Szenay as a Summer Intern for the Board of Commissioners. Vote: Unanimous
- 13-0665 A resolution was adopted to authorize the Posting of the "HVAC Technician I" position, within the Facilities Management Department, in accordance with Warren County Personnel Policy Manual, Section 2.02(A). Vote: Unanimous
- 13-0666 A resolution was adopted to accept Resignation of Jason Bedwell, Water and Sewer Repair Worker III, within the Warren County Water and Sewer Department, effective May 6, 2013. Vote: Unanimous

- 13-0667 A resolution was adopted to authorize the Posting of the “Water Sewer System Repair Worker I, II and III” positions, within the Water and Sewer Department in accordance with Warren County Personnel Policy Manual, Section 2.02(a).
Vote: Unanimous
- 13-0668 A resolution was adopted to Adopt Classification Specifications and Point Factor Assignments of LEADS/Training Coordinator within the Warren County Emergency Services Department. Vote: Unanimous
- 13-0669 A resolution was adopted to amend the Warren County Emergency Services Compensation Plan for Emergency Communications Operators/Supervisors.
Vote: Unanimous
- 13-0670 A resolution was adopted to authorize the Internal Posting of the “Emergency Communications LEADS Coordinator” position, within the Emergency Services Department, in accordance with Warren County Personnel Policy Manual, Section 2.02(a). Vote: Unanimous
- 13-0671 A resolution was adopted to Advertise for Bids for the FY2012 Village of South Lebanon Mason-Morrow-Millgrove Road Rehabilitation CDBG Project.
Vote: Unanimous
- 13-0672 A resolution was adopted to approve and enter into a Subgrant Agreement with the Ohio Department of Job and Family Services (ODJFS) on behalf of the Warren County Department of Children Services (PCSA). Vote: Unanimous
- 13-0673 A resolution was adopted to acknowledge receipt of April 2013 Financial Statement. Vote: Unanimous
- 13-0674 A resolution was adopted to affirm “Then and Now” requests pursuant to Ohio Revised Code 5705.41(D) (1). Vote: Unanimous
- 13-0675 A resolution was adopted to enter into Street and Appurtenances Security Agreement with Glenridge III, LLC, for installation of certain improvements in Glenridge, Section 6B situated in Clearcreek Township. Vote: Unanimous
- 13-0676 A resolution was adopted to enter into Sidewalk Security Agreement with Glenridge III, LLC for installation of certain improvements in Glenridge, Section 6B situated in Clearcreek Township. Vote: Unanimous
- 13-0677 A resolution was adopted to enter into a Subdivision Public Improvement Performance and Maintenance Security Agreement with Glenridge III, LLC for installation of certain Water Improvements in Glenridge Section 6B situated in Clearcreek Township. Vote: Unanimous

- 13-0678 A resolution was adopted to enter into Erosion Control Bond Agreement with Glenridge III, LLC for improvements in Glenridge Section 6B situated in Clearcreek Township. Vote: Unanimous
- 13-0679 A resolution was adopted to approve following Record Plat. Vote: Unanimous
- 13-0680 A resolution was adopted to approve an Operational Transfer from P & G TIF Fund #484 into Mason-Montgomery Road Widening Project Fund #426. Vote: Unanimous
- 13-0681 A resolution was adopted to approve Appropriation Adjustment from Commissioners' General Fund #101-1110 into Facilities Management Fund #101-1600. Vote: Unanimous
- 13-0682 A resolution was adopted to approve Appropriation Adjustments within Emergency Services/ Communications Center Fund #101-2850. Vote: Unanimous
- 13-0683 A resolution was adopted to approve an Appropriation Adjustment within Motor Vehicle Fund #202. Vote: Unanimous
- 13-0684 A resolution was adopted to authorize payment of Bills. Vote: Unanimous
- 13-0685 A resolution was adopted to Cancel Regularly Scheduled Commissioners' Meeting of Thursday, May 09, 2013. Vote: Unanimous
- 13-0686 A resolution was adopted to approve and enter into a Cooperative Agreement with the Warren County Port Authority relative to the PASS Through Funds for Sinclair Community College. Vote: Unanimous
- 13-0687 A resolution was adopted to approve Mark J. Landers for the Co-Op Position of Environmental Technician, within the Warren County Water and Sewer Department. Vote: Unanimous
- 13-0688 A resolution was adopted to approve hiring Temporary Employee for the Water and Sewer Department. Vote: Unanimous
- 13-0689 A resolution was adopted to approve Appropriation Adjustment from #101-1112 into #101-1111 Commissioners Grants. Vote: Unanimous
- 13-0690 A resolution was adopted to approve Appropriation Adjustment within County Court Fund #101. Vote: Unanimous
- 13-0691 A resolution was adopted to approve Appropriation Adjustment from Veterans Fund #101-5220 into #101-5210. Vote: Unanimous

- 13-0692 A resolution was adopted to authorizing the Issuance of Notes in the amount of \$800,000 for the purpose of paying the costs of constructing Public Infrastructure Improvements in the vicinity of the intersection of State Route 63 and Union Road, including, without limitation, improvements to Union Road, construction of public roads and highways, construction of streetscape and landscape improvements, acquisition of real estate, and construction of related site improvements and appurtenances thereto; and authorizing and approving related matters. Vote: Unanimous
- 13-0693 A resolution was adopted to Oppose HB 59 relative to Mandatory upon request creation of a Special Fund to capture Expenditures associated with acquisition, maintenance of imaging and technological equipment for the Recorder's Office. Vote: Unanimous
- 13-0694 A resolution was adopted to Waive Water Tap-in Fees for the Hamilton Township Vacant Park Property located at Striker Road near Heritage Boulevard. Vote: Unanimous

DISCUSSIONS

On motion, upon unanimous call of the roll, the Board accepted and approved the consent agenda.

Jim Aumann, Treasurer, was present along with James Spaeth, Clerk of Courts, for a meeting of the Investment Advisory Board and presented the following information as of March 31, 2013:

Total Agency Securities	\$ 63,953,196
Total LAM Holdings	\$ 67,176,218
Total Bank Cd's	\$ 12,000,000
Star Ohio/PNC mm	\$ 97,989,515
Total Various Purpose Special Assessment GO/Rev Bonds	\$ 2,979,451
Total Accounts as of March 31, 2013	\$244,098,479
Total added to General Fund	\$ 235,194

Linda Oda, Warren County Recorder, was present for a work session and discussed the following matters:

1. Upon taking office, she realized that the soldier discharge papers that her office is required to keep have never been microfilmed or journalized in any way. She has found a company that will come into her office and use enhanced technology to microfilm all of the books and provide a complete back up of all records within a 24 hour period. She stated that she has the funds to complete this project within her existing budget.
2. There were 118 books that were lost in the move from Silver Street to this building in 2001. She informed the Board that she has the documents on microfilm but stated the need to scan the microfilm images within her office. She informed the Board that she had requested a quote from the company that will be microfilming the soldier discharge paperwork and they quoted \$53,000. She then informed the Board that with some adjustments from within, she purchased a scanner/program called Scan Pro for \$13,000 and will have the project completed in-house within four months.
3. Mrs. Oda informed the Board that she has been working with Michael Shadoan on the installation of a vault at the Silver Street building in order to provide our own off site records storage rather than contracting with Montgomery County for \$7,000 per year.
4. Mrs. Oda informed the Board that the software being utilized in the Recorder's Office is 33 year old and very antiquated. She stated that she would like to work with the Board to issue an RFP in order to find software that will allow her to, through attrition, reduce staff. She stated the cost will be approximately \$100,000. The Board informed her to work through OMB on the RFP.

On motion, upon unanimous call of the roll, the Board entered into executive session at 10:12 a.m. to discuss personnel matters within Emergency Services pursuant to Ohio Revised Code Section 121.22 (G) (1) and exited at 11:11 a.m.

Chris Brausch, Sanitary Engineer, was present for a work session to discuss the following matters:


1. Hamilton Township Striker Road Park—the Hamilton Township Trustees own a parcel along Striker Road and would like to turn it into a park/community garden with the ability to water. They are requesting the Board to consider waiving the tap-in fee and the County's portion of the non-participation fee. Upon discussion, the Board resolved (Resolution #13-0694) to waive the water tap-in fees for the Hamilton Township vacant park property located at Striker Road near Heritage Boulevard.

2. Massie-Wayne Sewer Area—the area’s sewage is treated by the Village of Waynesville pursuant to an agreement that expires in 2019. The cost to have the sewage treated is significantly higher than the amount being charged to the customer. The Board has three options:
- a. Join with Waynesville to form a regional sewer district.
 - b. Continue to contract with Waynesville
 - c. Build our own treatment plant at a proposed cost of \$3.5 - \$5.5 million

Upon discussion, the Board stated their desire to have a work session with the Village of Waynesville to discuss the options.

On motion, upon unanimous call of the roll, the Board entered into executive session at 12:00 p.m. to discuss security arrangements (homeland security) pursuant to Ohio Revised Code Section 121.22 (G)(6) and exited at 1:30 p.m.

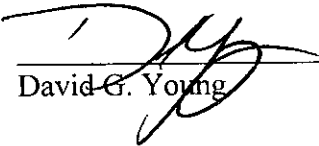
Upon motion the meeting was adjourned.



Tom Ariss, President

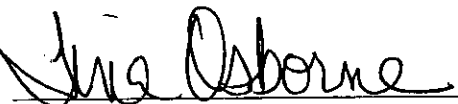


Pat Arnold South



David G. Young

I hereby certify that the foregoing is a true and correct copy of the minutes of the meeting of the Board of County Commissioners held on May 7, 2013, in compliance with Section 121.22 O.R.C.



Tina Osborne, Clerk
Board of County Commissioners
Warren County, Ohio