



**BOARD OF COUNTY COMMISSIONERS  
WARREN COUNTY, OHIO**

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**C. MICHAEL KILBURN  
PAT ARNOLD SOUTH  
DAVID G. YOUNG**

**BOARD OF COUNTY COMMISSIONERS  
WARREN COUNTY, OHIO**

**MINUTES: Regular Session – September 11, 2007**

The Board met in regular session pursuant to adjournment of the September 6, 2007, meeting.

David G. Young - present

Pat Arnold South - present

C. Michael Kilburn - present

Tina Davis, Clerk – present

- 07-1411      A resolution was adopted to approve and enter into a Service Agreement with Sheakley Uniserve, Inc. for the Third Party Administration of the Warren County Board of Commissioners Self-Insured Workers' Compensation Program.  
Vote: Unanimous
- 07-1412      A resolution was adopted to Amend Contract between Custom Design Benefits and the Warren County Commissioners. Vote: Unanimous
- 07-1413      A resolution was adopted to approve various Refunds. Vote: Unanimous
- 07-1414      A resolution was adopted to acknowledge receipt of August 2007 Financial Statement. Vote: Unanimous
- 07-1415      A resolution was adopted to designate Family and Medical Leave of Absence to Robert Coffman, Sewer System Maintenance Package Plant Operator II, within the Water and Sewer Department. Vote: Unanimous
- 07-1416      A resolution was adopted to designate Family and Medical Leave of Absence to Ann Torino, Business Advocate, within the Warren County One Stop.  
Vote: Unanimous

- 07-1417 A resolution was adopted to approve end of 120-day Probationary Period and approve a Pay Increase for Chad Bridgman, Customer Advocate I, within the Warren County One Stop. Vote: Unanimous
- 07-1418 A resolution was adopted to enter into a Temporary Entrance and Work Agreement with Todd Wenger for the Bunnell Hill Road and Patton Drive Roadway/Intersection Project. Vote: Unanimous
- 07-1419 A resolution was adopted to approve Notice of Intent to Award the Contract for the Pole Building Project. Vote: Unanimous
- 07-1420 A resolution was adopted to approve Notice of Intent to Award the Contract for the Common Pleas Court Building Re-Roofing Project. Vote: Unanimous
- 07-1421 A resolution was adopted to approve Notice of Intent to Award the Contract for the Edwardsville Road Prestressed Concrete Box Beams. Vote: Unanimous
- 07-1422 A resolution was adopted to order for Annexation of 88.17 acres to the Village of South Lebanon, J. William Duning, Agent, pursuant to Ohio Revised Code Section 709.02. Vote: Unanimous
- 07-1423 A resolution was adopted to approve an enter into a Pass Through TANF Allocation Contract, with Warren County Commissioners on behalf of the Warren County Department of Human Services and Warren County Children Services Fiscal Agent for Warren County Family and Children First Council. Vote: Mrs. South – yea; Mr. Young – yea; Mr. Kilburn – nay
- 07-1424 A resolution was adopted to approve Appropriation Adjustments within Emergency Services/Communications Center Fund #101-2850, Emergency Services / EMA Fund #264. Vote: Unanimous
- 07-1425 A resolution was adopted to approve Appropriation Adjustments within County Court Fund #101-1280. Vote: Unanimous
- 07-1426 A resolution was adopted to approve Appropriation Adjustment within Data Processing Fund #101-1400. Vote: Unanimous
- 07-1427 A resolution was adopted to approve Appropriation Adjustments within Economic Development Fund #101-1116. Vote: Unanimous
- 07-1428 A resolution was adopted to authorize payment of Bills. Vote: Unanimous

DISCUSSIONS

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Jake Jones, Building Services Director, was present along with representatives from Architects Associated, Inc. for a work session to discuss the Common Pleas Court Renovation/Expansion Project.

Mr. Jones reviewed the pending construction projects throughout the various County buildings and the Board stated their unanimous support of the projects that include preventative maintenance including the East St. roof replacement project (\$60,000 estimate), transformer upgrade at Common Pleas Court (\$175,000 estimate), Mechanic's Garage improvements, Maintenance Warehouse roof replacement, Juvenile/Probate Roof Replacement (\$300,000 estimate) and Silver St. roof replacement.

The Board discussed their desire to stay within a \$20 million budget rather than the proposed \$45 million presented at a previous work session.

There was discussion relative to the need to accommodate the space needs for the tenants that currently occupy space within the Common Pleas Court Building and if the \$20 million will accommodate any new tenants space, then they can consider moving new tenants into the expanded area.

The Board then discussed various design concepts that would accommodate the space needs that would only require one building project rather than three.

Upon further discussion, the Board reiterated to Architects Associated that they would not spend any more than \$20 million for all components of the expansion, including furnishings, etc.

Architects Associated will work up a design plan within the parameters of the Board and schedule another work session for review and comments at a later date.

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On motion, upon unanimous call of the roll, the Board accepted and approved the consent agenda.

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Hank Holden, adjacent property owner of the Warren County Airport and successful bidder of the Airport Authority Dewatering Project, was present to request the Board's approval with an extension in time to complete the pond relocation project on his property.

Mr. Holden stated the need for moisture in the soil in order to properly compact the soil for the new pond to hold water. He stated his desire to complete the project this fall but at the latest in the spring.

Bill Simmons, Airport Authority, stated that the County has a liability with the safety hazard that the water fowl causes due to the location of the pond. He then stated that the Airport Authority desire to have the project completed as soon as possible but they do have some flexibility. He stated that Mr. Holden has 75 days to complete the project, according to the contract, from such time as a notice to proceed is mailed.

Bruce McGary, Chief Deputy Prosecutor, stated that according to the Court proceedings, the fish in the pond were to be transported out of the existing pond by December 1, 2006. He then stated that, due to liability reasons, he does not recommend an extension beyond the end of 2007.

Upon further discussion, it was determined that the Airport Authority will work with Mr. Holden to accommodate the removal of the fish and the dewatering of the pond to the best of their ability.

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On motion, upon unanimous call of the roll, the Board entered into executive session at 12:45 p.m. to discuss personnel matters pursuant to Ohio Revised Code Section 121.22 (G)(1) and exited at 1:45 p.m.

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Upon motion the meeting was adjourned.

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David G. Young, President

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Pat Arnold South

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C. Michael Kilburn

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I hereby certify that the foregoing is a true and correct copy of the minutes of the meeting of the Board of County Commissioners held on September 11, 2007, in compliance with Section 121.22 O.R.C.

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Tina Davis, Clerk  
Board of County Commissioners  
Warren County, Ohio